

COATESVILLE AREA SCHOOL DISTRICT
SCHOOL BOARD MEETING MINUTES
Coatesville Area Senior High School Auditorium
JUNE 25, 2019 - 7:00 PM

OPENING ACTIVITIES

1. CALL TO ORDER AT 7:04 P.M.

2. READING OF MISSION STATEMENT

The mission of the Coatesville Area School District, rich in diversity and committed to excellence, is to create innovative educational experiences which are funded by the taxpayers, supported by the community, delivered by dedicated teachers and administrators, to ensure all students will become responsible, contributing global citizens.

3. ADVISEMENT

By notice of the President, Board Members are advised that all votes shall be regarded as roll call votes. The minutes should also note that public notice was given for this meeting in accordance with Act 93 of 1998, Section 1. School Board meetings shall proceed in accordance with School Board policy.

4. ROLL CALL

Board of School Directors

Robert J. Fisher, President - <i>present</i>	(Education Committee)
Thomas N. Keech, Vice President - <i>present</i>	(Finance Committee)
Henry J. Assetto - <i>present</i>	(Education Committee)
Tyrone Carter - <i>present</i>	(Operations Committee)
James Hills - <i>present</i>	(Finance Committee)
Robert T. Marshall, Jr. - <i>present</i>	(Education & Policy Committees)
Brandon J. Rhone - <i>present</i>	(Operations & Policy Committees)
Thomas Siedenbuehl - <i>present</i>	(Policy Committee)
Ann M. Wuertz - <i>present</i>	(Finance & Operations Committees)

Administration

Dr. Cathy Taschner, Superintendent of Schools - *present*
Dr. Kimberly R. Donahue, Assistant to the Superintendent of Curriculum and Learning - *absent*
Karen Hall, Director of Human Resources and School Board Secretary - *present*
Lisa Hauswirth, Director of Special Education - *present*
Jason Palaia, Director of Elementary and Secondary Education - *present*
Rita Perez, Director of Pupil Services - *absent*

Solicitor

Michael I. Levin, Esquire - *not present*

5. MOMENT OF SILENCE AND SALUTE TO THE FLAG

ADDITIONS, DELETIONS OR MODIFICATIONS TO THE AGENDA

Addition:

Special Education Department Audit by the Pennsylvania Department of Education

RECOMMENDED MOTION: That the Board of School Directors approve the addition of a Special Education Department Audit by the Pennsylvania Department of Education to this agenda.

Motion: Brandon Rhone

Second: Tyrone Carter

Vote: 9-0-0

APPROVAL OF THE MINUTES

RECOMMENDED MOTION: That the Board of School Directors approve the minutes for the May 28, 2019 School Board meeting subject to any additions, deletions, modifications or clarifications. ([Enclosure](#))

Motion: Robert Marshall

Second: Tom Keech

Vote: 9-0-0

APPROVAL OF THE MINUTES

RECOMMENDED MOTION: That the Board of School Directors approve the minutes for the June 11, 2019 Special Board meeting subject to any additions, deletions, modifications or clarifications. ([Enclosure](#))

Motion: Ann Wuertz

Second: Robert Marshall

Vote: 8-0-1

Abstained: Siedenbuehl

PUBLIC COMMENT ON AGENDA ITEMS

The Board has requested all persons making comments on **agenda items** to list their name, address, telephone number and motion item(s) on the sheet provided. There is a three (3) minute limit per person. The Board does not take action or discuss items not appearing on the agenda. The Board values public comments and wishes to convey that although Board members cannot discuss items that are not on the agenda, they listen carefully and appreciate and value input from the public.

- 1) Lyrin Yacoe – Mind UP
- 2) Donna Urban - Finance
- 3) John Hillworth – Enough / Teacher & Student
- 4) Kelly Taylor
- 5) Kerry Verna – Bond Resolution
- 6) Karen Chumolski
- 7) Barbara Donahue – Teacher departure
- 8) Diana Gray – Enough
- 9) Pamela Simpson – Special Education
- 10) Kim Winkler – A-TSI School Improvement Plans
- 11) Mary Morris – Lack of partnership
- 12) Sam Morris

EXECUTIVE SESSION

An executive session was held on Monday, June 10, 2019 for legal and personnel reasons.
An executive session was held on Monday, June 24, 2019 for legal and personnel reasons.

SUPERINTENDENT'S REPORT

The superintendent's report was provided by Dr. Cathy Taschner.

IMPORTANT DATES

Date	Time	Meetings	Place
July 9, 2019	6:00 PM	All Committees & Special Meeting	CASH Auditorium
July 23, 2019	7:00 PM	School Board Meeting	CASH Auditorium
August 13, 2019	6:00 PM	All Committees & Special Meeting	CASH Auditorium
August 27, 2019	7:00 PM	School Board Meeting	CASH Auditorium

SPECIAL REPORTS

MOTION ITEMS FOR APPROVAL

Committee meeting action items considered routine will be enacted under one motion unless removed for separate action upon Board request. The purpose of the consolidated motion is to expedite Governing Board action on all consent items, which are not held for discussion. Items that have been held for discussion by the Governing Board will be enacted upon at the time the item is discussed.

CONSENT AGENDA (Robert Fisher, Board President)

RECOMMENDED MOTION: That the Board of School Directors approve the consent agenda items:

Items to be removed from Consent Agenda:

1. F. MindUP Train the Trainers Contract
1. G. Professional Development Contractual Agreement – Henry Richard Milner, Ph.D.
1. H. E2S Asbestos Abatement Consulting Services – North Brandywine Middle School
1. I. Bond Resolution
1. J. Valbridge Property Advisors
1. K. Budget Transfers
1. L. Bid Award Authorization
1. M. Human Resources Report
1. N. Human Resources Addendum
1. O. Audit of the CASD Special Education Department

2. B. A-TSI School Improvement Plans
2. D. Discipline Code of Conduct
2. E. Adjudications
2. F. Independent Contractor Contract – Camp Hill School
2. G. Independent Contractor Contract – The Melmark Home - 10002583

Items to be removed from Consent Agenda (continued):

- 2. H. Independent Contractor Contract – Royer-Greaves School for the Blind – 90003413
- 2. I. Independent Contractor Contract – Silver Springs Martin Luther School – ESY 2019
- 2. J. Independent Contractor Contract – Valley Forge Educational Services (Vanguard School)
- 2. K. Independent Contractor Contract – Mainline Rehabilitation Associates, Inc. - 90001373
- 2. L. Independent Contractor Contract – Overbrook School for the Blind – 10008961
- 2. M. Confidential Settlement Agreement – 10005379
- 2. N. Human Resources Addendum
- 2. O. Audit of the Special Ed Department by the Pennsylvania Department of Education

Motion: Tom Keech

Second: Ann Wuertz

Vote: 9-0-0

1. FINANCE COMMITTEE (*Thomas Keech, Chair*)

A. Financial Statements

RECOMMENDED MOTION: That the Board of School Directors approve the financial statements and the bills payable list, as presented. ([Enclosure](#))

B. CCRN Educational and Behavior Supports Provider Agreement

RECOMMENDED MOTION: That the Board of School Directors approve the Provider Agreement between CASD and CCRN effective July 1, 2019 through June 30, 2020, as presented. ([Enclosure](#))

C. Chester County Juvenile Probation Agreements for 2019-2020 – CASHS and CAIHS

RECOMMENDED MOTION: That the Board of School Directors approve the Agreements between Chester County Juvenile Probation, Chester County Department of Computing & Information Services and the CASD for the Coatesville Area Senior and Intermediate High Schools, as presented. ([Confidential Enclosure](#))

D. Donations

RECOMMENDED MOTION: That the Board of School Directors accept the donations as per the attachment. ([Enclosure](#))

E. The Meadows – Letter of Agreement

RECOMMENDED MOTION: That the Board of School Directors approve the Agreement between The Meadows and CASD for the 2019-2020 and 2020-2021 school year, as presented. ([Enclosure](#))

F. MindUP Train the Trainers Contract

RECOMMENDED MOTION: That the Board of School Directors approve the MindUP Train the Trainers Contract with the Goldie Hawn Foundation for introductory and extended training at a cost of \$24,200. ([Enclosure](#))

Motion: Robert Marshall

Second: Tom Keech

Vote: 1-8-0 | Motion Failed

Opposed: Assetto, Carter, Fisher, Hills, Keech, Marshall, Rhone & Siedenbuehl

G. Professional Development Contractual Agreement – Henry Richard Milner, Ph.D.

RECOMMENDED MOTION: That the Board of School Directors approve the Contractual Agreement between CASD and Henry Richard Milner, Ph.D. to prepare and deliver professional development to educators and/or community members in the CASD on Culturally Responsive Teaching at a cost not to exceed \$8,000. ([Enclosure](#))

Motion: Robert Marshall

Second: James Hills

Vote: 9-0-0

H. E2S Asbestos Abatement Consulting Services – North Brandywine Middle School

RECOMMENDED MOTION: That the Board of School Directors approve the General Terms and Conditions of Proposal P1508.2019 with Element Environmental Solutions, Inc. (E2S) for abatement specifications and oversight services during the asbestos containing flooring materials abatement and new flooring finish project at North Brandywine Middle School, as presented. ([Enclosure](#))

Motion: Ann Wuertz

Second: James Hills

Vote: 9-0-0

I. Bond Resolution

RECOMMENDED MOTION: That the Board of School Directors approve the bond resolution, as presented. ([Enclosure](#))

Motion: Brandon Rhone

Second: Tom Keech

Vote: 9-0-0

J. Valbridge Property Advisors

RECOMMENDED MOTION: That the Board of Directors approve the proposal for professional services with Valbridge Property Advisors as attached for real estate appraisals and counseling. ([Enclosure](#))

Motion: Ann Wuertz

Second: James Hills

Vote: 9-0-0

K. Budget Transfers

RECOMMENDED MOTION: That the Board of School Directors authorize the Administration to make necessary Budget Transfers to bring accounts in line in accordance with Section 687 of the School Code. ([Enclosure](#))

Motion: James Hills

Second: Brandon Rhone

Vote: 9-0-0

L. Bid Award Authorization

RECOMMENDED MOTION: That the Board of School Directors authorize the Superintendent and the Director of Business Administration to award bids for the North Brandywine School Project pending July 2019 board approval.

Motion: Robert Marshall

Second: Ann Wuertz

Motion to Table:

Motion: Robert Fisher

Second: Brandon Rhone

Vote: 9-0-0

M. Special Education Departmental Audit via the Pennsylvania Department of Education

RECOMMENDED MOTION: That the Board of School Directors approve the conduct of a full audit of the CASD Special Education Department process and procedures, consistent with the State of Pennsylvania policy for conducting such audits. The audit will be conducted by the State of Pennsylvania Department of Education's Bureau of Special Education (BSE), and will be at no cost to the Coatesville Area School District. This motion is in compliance and agreement with the vote taken and approved by the Board of School Directors at a previously held Board meeting. It is recommended as part of the motion that the audit be conducted as soon as possible in accordance with the BSE schedules and availability.

Motion: Robert Marshall

Second: Brandon Rhone

Vote: 8-1-0
Opposed: Wuertz

N. Human Resources Report

RECOMMENDED MOTION: That the Board of School Directors approve the resignations, appointments, new positions, leave of absence, transfers, changes of status and corrections, as outlined below:

1. Resignations - Regular and Extra Duty

RECOMMENDED MOTION: That the Board of School Directors approve the following Resignations - Regular and Extra Duty:

a. CATA

- 1) Arms, Dennis, Business Teacher for Coatesville Area Intermediate High School. Letter Dated: 6/11/2019. Reason: Personal. Effective: 6/7/2019.
- 2) Cricks, Danielle, Elementary Teacher for Rainbow Elementary School. Letter Dated: 6/14/2019. Reason: Personal. Effective: 6/7/2019.
- 3) Dainty, Jay, Teacher for Reeceville Elementary School. Letter Dated: 6/7/2019. Reason: Retirement. Effective: 6/7/2019.
- 4) Ritchie, Nancy L., Teacher for King's Highway Elementary School. Letter Dated: 6/18/19. Reason: Retirement. Effective: 6/18/19

b. CATSS

- 1) Kirk, Jean, Library Secretary for South Brandywine Middle School. Letter Dated: 6/7/2019. Reason: Retirement. Effective: 6/7/2019.

c. EXTRA DUTY

- 1) Shaffer, Karen, STEM Club for Reeceville Elementary School. Letter Dated: 6/7/2019. Reason: Personal. Effective: 6/7/2019.

2. New Appointments - Regular and Extra Duty

RECOMMENDED MOTION: That the Board of School Directors approve the following New Appointments - Regular and Extra Duty:

a. CATA

- 1) Finn, Lawrence, Special Education Teacher for the Coatesville Area Senior High School. Salary: \$57,831 (prorated). Level: M. Step: 8. Temporary Professional Employee. Degree: BA—Liberal Arts, Neumann University. MS—Education, Neumann University. Certifications: Special Education PK-12, K-6 Elementary, Mid-Level English 6-9. Effective: 8/16/2019. SP4: Approved. Pending 168 Forms.

b. EXTRA DUTY

- 1) Chavous, Bryant, Pilot Club B.R.I.D.G.E.E. Advisor for the Coatesville Area Senior High School. Salary: \$555. Effective: 2018—2019 School Year. SP4: Staff.
- 2) Cumens, Tina, Summer School Substitute Food Service Worker for the Coatesville Area School District. Posted: 6/1/2019. Salary: \$11/hour. Effective: 7/8/2019—8/1/2019. SP4: Staff.
- 3) DiPiano, Megan, Summer School Substitute Teacher for the Coatesville Area School District. Posted: 1/9/2019. Salary: \$33/hour. Effective: 7/8/2019—8/1/2019. SP4: Staff.
- 4) Finn, Lawrence, ESY Teacher for the Coatesville Area School District. Posted: 1/9/2019. Salary: \$33/hour. Certifications: Special Education PK-12, Elementary K-6, Mid-Level English 6-9. Effective: 7/8/2019—8/1/2019. SP4: Approved. Pending 168 Forms.
- 5) Guie, Linda, Summer School Food Service Worker for the Coatesville Area School District. Posted: 6/1/2019. Salary: \$11/hour. Effective: 7/8/2019—8/1/2019. SP4: Staff.
- 6) Hines, Alicia, ESY Teacher for the Coatesville Area School District. Posted: 1/9/2019. Salary: \$33/hour. Effective: 7/8/2019—8/1/2019. SP4: Staff.
- 7) Horne, Dana, Kindergarten Camp Summer Teacher for Rainbow Elementary School. Posted: 2/25/2019. Salary: \$33/hour. Effective: 7/8/2019—7/11/2019. SP4: Staff.
- 8) Ickes, Kelly, Summer School Teacher for the Coatesville Area School District. Posted: 1/9/2019. Salary: \$33/hour. Effective: 7/8/2019—8/1/2019. SP4: Staff.
- 9) Mendenhall, William, Summer School Teacher for the Coatesville Area School District. Posted: 1/9/2019. Salary: \$33/hour. Effective: 7/8/2019—8/1/2019. SP4: Staff.
- 10) O'Connell, Susan, Kindergarten Camp Summer Teacher for Rainbow Elementary School. Posted: 2/25/2019. Salary: \$33/hour. Effective: 7/8/2019—7/11/2019. SP4: Staff.
- 11) Peazzoni, Joanne, Summer School Food Service Worker for the Coatesville Area School District. Posted: 6/1/2019. Salary: \$11/hour. Effective: 7/8/2019—8/1/2019. SP4: Staff.

- 12) Rogan, Jonathan, Assistant Cross-Country Coach for the Coatesville Area High School Campus. Posted: 2/19/2019. Salary: \$2,673.25. Effective: 2019—2020 School Year. SP4: Staff.
- 13) Vasko, Kristin, Summer School Food Service Worker for the Coatesville Area School District. Posted: 6/1/2019. Salary: \$11/hour. Effective: 7/8/2019—8/1/2019. SP4: Staff.
- 14) Wagner, Abigail, ESY Aide for the Coatesville Area School District. Posted: 1/9/2019. Salary: \$12.50/hour. Effective: 7/8/2019—8/1/2019. SP4: Staff.
- 15) Warren-Ward, Octavia, Summer School Substitute Teacher for the Coatesville Area School District. Posted: 1/9/2019. Salary: \$33/hour. Effective: 7/8/2019—8/1/2019. SP4: Staff.

3. Leave of Absence

RECOMMENDED MOTION: That the Board of School Directors approve the following Leave of Absence as indicated:

a. CATA

- 1) McKenzie, Morgan, Special Education Teacher for North Brandywine Middle School. Effective: 8/19/2019—11/8/2019.

b. CATSS

- 1) Heckert, Kathie, Payroll Secretary for the Administration Building. Effective: 12/14/2018—8/9/2019.
- 2) Mull, Tammie, 6.5 Hour Aide for the Coatesville Area Senior High School. Effective: 5/28/2019—6/6/2019.

4. Change of Status

RECOMMENDED MOTION: That the Board of School Directors approve the Change of Status as indicated:

a. ADMINISTRATION

- 1) Jahnke, Christopher, move from Principal for North Brandywine Middle School to Principal for Scott 6th Grade Center. Effective: 6/26/19. SP4: Staff.
- 2) Lambert, Wilson, move from Teacher for Coatesville Area Intermediate High School to Assistant Principal for North Brandywine Middle School. Salary \$96,000. Effective: 7/1/2019. SP4: Staff.
- 3) Lefever, Stevan, move from Principal for King's Highway Elementary School to Special Education Supervisor. TBD. SP4: Staff.
- 4) Roberts, Eugenia, move from Principal for Scott Middle School to Principal for North Brandywine Middle School. Effective: 6/26/19. SP4: Staff.

- 5) Willis, Melissa, move from Interim Principal for East Fallowfield Elementary School to Principal for East Fallowfield Elementary School. Posted: 5/9/2019. Salary: \$110,000. Effective: 6/26/2019. SP4: Staff.

Motion: James Hills

Second: Brandon Rhone

Vote: 9-0-0

N. Human Resources Addendum

RECOMMENDED MOTION: That the Board of School Directors approve the resignations, appointments, new positions, leave of absence, transfers, changes of status and corrections, as outlined below:

1. New Appointments - Regular and Extra Duty

RECOMMENDED MOTION: That the Board of School Directors approve the following New Appointments - Regular and Extra Duty:

a. CATA

- 1) DiCandilo, Thomas, Special Education Teacher for North Brandywine Middle School. Posted: 6/6/2019. Salary: \$47,331. Level: M. Step: 1. Temporary Professional Contract. Degree: BA—Music Performance, University of the Arts. MA—Education, University of the Arts. Certification: Special Education PK-8, Music PK-12. Effective: 8/9/2019. SP4: Approved. Pending 168 Forms.
- 2) Gilchrist, Kristen, Special Education Teacher for East Fallowfield Elementary School. Posted: 10/25/2018. Salary: \$48,531. Level: M. Step: 2. Temporary Professional Contract. Degree: BA—Education, Immaculata University. MA—Educational Leadership, Immaculata University. Certifications: Special Education PK-4, Grades PK-4. Effective: 8/19/2019. SP4: Approved. Pending 168 Forms.
- 3) Wilson, Kelly, School Psychologist for the Coatesville Area School District. Posted: 1/3/2018. Salary: \$51,331. Level: M+30. Step: 2. Temporary Professional Contract. Degree: BA—Psychology, Neumann University. MA—Counseling Psychology, Immaculata University. Certifications: Education Specialist I, School Psychologist PK-12. Effective: TBD. SP4: Approved. Pending 168 Forms.

2. Change of Status

RECOMMENDED MOTION: That the Board of School Directors approve the Change of Status as indicated:

a. ADMINISTRATION

- 1) Stauffer, Maria, move from Interim Assistant Principal for North Brandywine Middle School to Assistant Principal for North Brandywine Middle School. Salary: \$96,000. Effective: 7/1/2019. SP4: Staff.

Motion: Robert Marshall

Second: James Hills

Vote: 9-0-0

2. **EDUCATION COMMITTEE** (*Robert Fisher, Chair*)

A. **Field Trip Request – Spanish Honors Class - Costa Rica**

RECOMMENDED MOTION: That the Board of School Directors approve the field trip request to Costa Rico, as presented. ([Confidential Enclosure](#))

B. **A-TSI School Improvement Plans**

RECOMMENDED MOTION: That the Board of School Directors approve the A-TSI School Improvement Plans for Rainbow ES, Reeceville ES, North Brandywine MS and C.A.S.H.S., as presented. ([Enclosure](#))

Motion: James Hills

Second: Brandon Rhone

Vote: 7-1-1

Opposed: Marshall

Abstained: Rhone

C. **Permission to do Research – Joseph Louis MacNamara**

RECOMMENDED MOTION: That the Board of School Directors grant permission for educational research, as presented. ([Enclosure](#))

D. **Discipline Code of Conduct**

RECOMMENDED MOTION: That the Board of School Directors approve the Discipline Code of Conduct, as presented. ([Enclosure](#))

Motion: Brandon Rhone

Second: James Hills

Motion to Table:

Motion: Rob Fisher

Second: Brandon Rhone

Vote: 9-0-0

E. **Adjudications: 10001767 (2), 10003610, 10009945, 10013787, 10015573 and 50001143**

RECOMMENDED MOTION: That the Board of School Directors approve the following adjudications:

10001767 Motion: Brandon Rhone Second: Tom Keech Vote: 8-1-0
Opposed: Siedenbuehl

10003610 Motion: Brandon Rhone Second: Tom Keech Vote: 8-1-0
Opposed: Siedenbuehl

10009945 Motion: Brandon Rhone Second: Tom Keech Vote: 8-1-0
Opposed: Siedenbuehl

10013787 Motion: Brandon Rhone Second: Tom Keech Vote: 8-1-0
Opposed: Siedenbuehl

10015573 Motion: Brandon Rhone Second: Tom Keech Vote: 7-2-0
Opposed: Hills & Siedenbuehl

50001143 Motion: Brandon Rhone Second: Tom Keech Vote: 8-1-0
Opposed: Siedenbuehl

L. Independent Contractor Contract - Overbrook School for the Blind – 10008961

RECOMMENDED MOTION: That the Board of School Directors approve the Independent Contractor Contract for the 2019 ESY and the 2019-2020 RSY for 10008961, as presented. ([Confidential Enclosure](#))

Motion: Brandon Rhone

Second: Robert Marshall

Vote: 9-0-0

M. Confidential Settlement Agreement - 10005379

RECOMMENDED MOTION: That the Board of School Directors approve the confidential Settlement Agreement for 10005379, as presented. ([Confidential Enclosure](#))

Motion: Brandon Rhone

Second: Robert Marshall

Vote: 9-0-0

3. POLICY COMMITTEE (Robert Marshall, Jr., Chair)

A. Policy 627 – District Initiated Real Estate Tax Assessment Appeals – 2nd Reading

RECOMMENDED MOTION: That the Board of School Directors approve the second reading of Policy 627, as presented. ([Enclosure](#))

PUBLIC COMMENT

The Board has requested that all persons making comments of public concern to list their name, address, telephone number and topic(s) on the sheet provided. There is a three (3) minute time limit per person.

- 1) Lisa Morris
- 2) Jill Santiago - CASD
- 3) Khadijah Al-Amin - CASD
- 4) Richard Felice
- 5) Jacqueline Lewis
- 6) Linda Messenger - CASD
- 7) Elwood Dixon
- 8) Donna Urban – Stay-away Order
- 9) Kenneth Lewis – Professional Services
- 10) Andrew Finkbohner - Budget
- 11) Sarah Martin – Budget/Taxes
- 12) Audra Ritter
- 13) Mary Ann Harris
- 14) Deborah Thompson
- 15) Mary Morris
- 16) Kate Furcon
- 17) Katie Hadzor
- 18) Danielle DiNicola
- 19) Laurie Shannon-Bailey
- 20) Kim Watson
- 21) Stephanie Kijak
- 22) Kim Winkler

ADDITIONAL BOARD MEMBERS' REPORTS

INFORMATION ITEMS

ADJOURNMENT

This meeting was adjourned at 10:5 p.m. on a motion by Rob Fisher.

Karen M. Hall, School Board Secretary

Anyone wishing to view the video of this meeting may do so by visiting our website.